



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

PROVINCIAL TREASURY

Ref: 4/2/r/1
Enq: Mahlatji MD

To: ACCOUNTING OFFICERS
ACCOUNTING AUTHORITIES
CHIEF FINANCIAL OFFICERS
SCM HEADS

**PROVINCIAL SUPPLY CHAIN MANAGEMENT INSTRUCTION 02 OF 2020/2021:
EXTENTION OF ADVERTISED TENDERS AND CONTRACTS DUE TO COVID-19
LOCKDOWN**

1. PURPOSE

The purpose of this Instruction Note is to provide further guidance to Limpopo Provincial Departments and Public Entities on how to deal with the extension of advertised tenders and contracts affected by the national lockdown declared in South Africa.

2. BACKGROUND

On the 23 March 2020, the Honourable President Cyril Ramaphosa announced that South Africa will be placed on lockdown for 21 days from Thursday, 26 March 2020 midnight. On 09 April 2020, the nation-wide lockdown was extended by a further two weeks beyond the initial 21 days.

Subsequent to the announcement, National Treasury issued correspondence addressed to all Accounting Officers of National and Provincial Departments, Constitutional Institutions and Accounting Authorities of Schedule 2 and 3 Public Entities regarding procurement dates during the nation-wide lockdown. Limpopo Provincial Treasury also issued same correspondence directed to the Provincial Departments and Public Entities.

3. CONCERN RAISED BY PROVINCIAL INSTITUTIONS

To this end, Accounting Officers and Accounting Authorities seem not to be clear on what need to be done with regard to extension of tenders affected by the COVID-19 nation-wide lockdown. Others were suggesting that Provincial Treasury should centrally extend all advertised tenders affected by lockdown until such time that the lockdown is over.

4. CONDITIONS FOR EXTENSION OF ADVERTISED TENDERS AND CONTRACTS

- 4.1. It is not possible for Provincial Treasury to extend tenders on behalf of the provincial institutions as suggested since extension of tenders is the responsibility of Accounting Officers/Accounting Authorities;
- 4.2. Each tender should be treated on its merit since there could have been budgets re-prioritisation, terms of reference might have changed and etc.;
- 4.3. Individual Departments and Public Entities must look at the nature of their advertised tenders and write to Provincial Treasury requesting for extension of such. Such requests for extensions will immediately be uploaded on the e-portal and later be advertised in the Provincial Tender Bulletin after the lockdown.
- 4.4. If there are contracts due to expire during lockdown period and are still needed by the institution, such extensions must be dealt with in terms of National Treasury Instruction Note No 03 of 2016/17.

4.5. Accounting Officers and Accounting Authorities must ensure that contracts that are extended, had not yet expired, as extension of expired contracts will results in irregular expenditures.

5. AUTHORITY OF FOR THIS INSTRUCTION NOTE

The Instruction Note is issued in terms of section 18(1)(c) read with Section 18(2)(a), (b), (f) and (i) of PFMA

6. DISSEMINATION OF INFORMATION CONTAINED IN THIS INSTRUCTION NOTE

Accounting officers/authorities are required to disseminate the contents of this Instruction Note to all Chief Financial Officers and supply chain Management Heads and all SCM officials of their departments and public entities.

7. EFFECTIVE DATE

This Instruction Note takes effect from the date of issue



Mr G.C. Pratt CA (SA)
HEAD OF DEPARTMENT

23/4/2020
Date