

PROVINCIAL TREASURY



LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

PROVINCIAL TREASURY

Approved Organisational Structure 2018 Amended

LIMPOPO PROVINCIAL TREASURY

2019 -03- 13

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MEC SIGNATURE

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TOTAL NO OF POSTS: 16

LIMPOPO PROVINCIAL TREASURY: BRANCH SUSTAINABLE RESOURCE MANAGEMENT 2018


DEPUTY DIRECTOR GENERAL


DEPUTY DIRECTOR GENERAL

BRANCH: SUSTAINABLE RESOURCE MANAGEMENT
PURPOSE: TO PROVIDE SUSTAINABLE RESOURCE MANAGEMENT SERVICES TO THE PROVINCIAL DEPARTMENTS AND PROVINCIAL PUBLIC ENTITIES
FUNCTIONS:
1. Manage the development and implementation of economic and fiscal policy frameworks
2. Develop and manage the implementation of budget and public finances
3. Enhance and monitor infrastructure management and public private partnership (PPP)
4. Promote sound financial management and effective governance in the local government sphere
Posts:
1 x Deputy Director General SL 15
1 x Personal Assistant SL 7

CHIEF DIRECTORATE: ECONOMIC AND FISCAL POLICY OVERSIGHT
PURPOSE: MANAGE THE DEVELOPMENT AND IMPLEMENTATION OF ECONOMIC AND FISCAL POLICY FRAMEWORK
FUNCTIONS:
1. Determine and evaluate economic parameters and socio-economic imperatives
2. Optimize, enhance and expand provincial revenue
See page 21

CHIEF DIRECTORATE: INFRASTRUCTURE MANAGEMENT AND PUBLIC PRIVATE PARTNERSHIP (PPP)
PURPOSE: TO ENHANCE AND MONITOR INFRASTRUCTURE MANAGEMENT AND PPP
FUNCTIONS:
1. Enhance and monitor infrastructure delivery by provincial departments and provincial public entities
2. Enhance and monitor infrastructure delivery by municipalities
See page 23

CHIEF DIRECTORATE: BUDGET AND PUBLIC FINANCE MANAGEMENT
PURPOSE: TO DEVELOP AND MANAGE THE IMPLEMENTATION OF BUDGET AND PUBLIC FINANCE
FUNCTIONS:
1. Promote effective and optimal financial resource allocation to enable government to finance its service delivery obligations (Cluster: 1A2)
2. Analyse and monitor the implementation of public finance and debt management
See page 22

CHIEF DIRECTORATE: MUNICIPAL FINANCE AND GOVERNANCE
PURPOSE: TO PROMOTE SOUND FINANCIAL MANAGEMENT AND EFFECTIVE GOVERNANCE IN THE LOCAL GOVERNMENT SPHERE
FUNCTIONS:
1. Monitor and provide support on financial management
2. Monitor and provide support on governance
See Page 24

LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE ECONOMIC AND FISCAL POLICY OVERSIGHT 2018

CHIEF DIRECTORATE: ECONOMIC AND FISCAL POLICY OVERSIGHT
PURPOSE: MANAGE THE DEVELOPMENT AND IMPLEMENTATION OF ECONOMIC AND FISCAL POLICY FRAMEWORK
FUNCTIONS:
1. Determine and evaluate economic parameters and socio-economic imperatives
2. Optimize, enhance and expand provincial revenue
Posts:
1 x Chief Director SL 14
1 x Personal Assistant SL 7


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DIRECTORATE: : MACRO ECONOMIC ANALYSIS	DIRECTORATE: FISCAL POLICY ANALYSIS (REVENUE)
PURPOSE: TO DETERMINE AND EVALUATE ECONOMIC PARAMETERS AND SOCIO-ECONOMIC IMPERATIVES	PURPOSE: TO OPTIMISE, ENHANCE AND EXPAND PROVINCIAL REVENUE
FUNCTIONS:	FUNCTIONS:
1. Determine and analyze key economic variables, their interrelation and relevance for the budget	1. Develop, implement and review revenue enhancement strategy
2. Develop policy for institutional co-ordination and sector integration	2. Promote and enforce transparent and effective revenue management
3. Conduct analysis of social sectors and economic investment through research	3. Monitor and provide support on revenue management
	4. Determine own revenue estimates for the MTEF
Posts:	Posts:
1 x Director SL 13	1 x Director SL 13
2 x Deputy Director SL 11 (1 x Economist, 1 x Researcher)	4 x Deputy Director SL 11
1 x Assistant Director SL 9 (Data Analyst)	4 x Assistant Director SL 9

LIMPOPO PROVINCIAL TREASURY:CHIEF DIRECTORATE: BUDGET AND PUBLIC FINANCE MANAGEMENT 2018

CHIEF DIRECTORATE: BUDGET AND PUBLIC FINANCE MANAGEMENT
PURPOSE: TO DEVELOP AND MANAGE THE IMPLEMENTATION OF BUDGET AND PUBLIC FINANCE
FUNCTIONS:
1. Promote effective and optimal financial resource allocation to enable government to finance its service delivery obligations (Cluster 1&2)
2. Analyse and monitor the implementation of public finance and data management
Posts:
1 x Chief Director SL 14
1 x Personal Assistant SL 7

DIRECTORATE: BUDGET MANAGEMENT (CLUSTER 1) (FOR VOTES 01&02,03,04,10 & 11)
PURPOSE: TO PROMOTE EFFECTIVE AND OPTIMAL FINANCIAL RESOURCE ALLOCATION TO ENABLE GOVERNMENT TO FINANCE ITS SERVICE DELIVERY OBLIGATIONS
FUNCTIONS:
1. Prepare the provincial budget
2. Monitor and provide support on implementation of provincial budget
3. Analyse and provide support in the alignment of provincial strategic plan, annual performance plans and budget expenditure plans
4. Evaluate the inter-governmental systems for improved performance
Posts:
1 x Director SL 13
4 x Deputy Director SL 11

DIRECTORATE: PUBLIC FINANCE AND DATA MANAGEMENT (FOR ALL VOTES)
PURPOSE: TO ANALYSE AND MONITOR THE IMPLEMENTATION OF PUBLIC FINANCE AND DATA MANAGEMENT
FUNCTIONS:
1. Collect, evaluate and consolidate financial and non financial data
2. Analyse, review and report on expenditure trends relating to compensation of employees
3. Analyse monthly in-year monitoring reports and facilitate reporting to national treasury
4. Develop and monitor data models and common network drive
5. Develop MTEF Medium Term Expenditure Framework databases including the updating and preparation of look for the budget process
Posts:
1 x Director SL 13
2 x Deputy Director SL 11
3 x Assistant Director SL 9

DIRECTORATE: BUDGET MANAGEMENT (CLUSTER 2) (FOR VOTES 05,06,07)
PURPOSE: TO PROMOTE EFFECTIVE AND OPTIMAL FINANCIAL RESOURCE ALLOCATION TO FINANCE ITS SERVICE DELIVERY OBLIGATIONS
FUNCTIONS:
1. Prepare the provincial budget
2. Monitor and provide support on implementation of provincial budget
3. Analyse and provide support in the alignment of provincial strategic plan, annual performance plans and budget expenditure plans
4. Evaluate the inter-governmental systems for improved performance
Posts:
1 x Director SL 13
4 x Deputy Director SL 11

LIMPOPO PROVINCIAL TREASURY:CHIEF DIRECTORATE: INFRASTRUCTURE MANAGEMENT AND PUBLIC PRIVATE PARTNERSHIP (PPP) 2018


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CHIEF DIRECTORATE: INFRASTRUCTURE MANAGEMENT AND PUBLIC PRIVATE PARTNERSHIP (PPP)
PURPOSE: TO ENHANCE AND MONITOR INFRASTRUCTURE MANAGEMENT AND PPP
FUNCTIONS:
1 Enhance and monitor infrastructure delivery by provincial departments and provincial public entities 2 Enhance and monitor infrastructure delivery by municipalities
Posts:
1 x Chief Director SL 14 1 x Personal Assistant SL 7

DIRECTORATE: PROVINCIAL INFRASTRUCTURE PERFORMANCE AND PPP PURPOSE: TO ENHANCE AND MONITOR PERFORMANCE OF INFRASTRUCTURE DELIVERY BY PROVINCIAL DEPARTMENTS AND PROVINCIAL PUBLIC ENTITIES FUNCTIONS: 1 Promote and contribute to infrastructure funding frameworks, long term planning and expenditure in the municipalities 2 Assess provincial infrastructure plans, budgets and provide experts inputs to municipalities and public entities 3 Promote, monitor and enforce the optimal utilisation and maintenance of infrastructure by provincial and municipal custodians 4 Promote the use of alternative service delivery funding options for infrastructure for provincial departments 5 Provide technical assistance, advice and support on PPP projects Posts: 1 x Director SL 13 3 x Deputy Director SL 11 2 x Assistant Director SL 9	DIRECTORATE: MUNICIPAL INFRASTRUCTURE PERFORMANCE AND PPP PURPOSE: TO ENHANCE AND MONITOR PERFORMANCE OF INFRASTRUCTURE DELIVERY BY MUNICIPALITIES FUNCTIONS: 1 Promote and contribute to infrastructure funding frameworks, long term planning and expenditure in the municipalities 2 Assess provincial infrastructure plans, budgets and provide experts inputs to municipalities and public entities 3 Promote, monitor and enforce the optimal utilisation and maintenance of infrastructure by provincial and municipal custodians 4 Promote the use of alternative service delivery funding options for infrastructure for provincial and municipal custodians 5 Provide technical assistance, advice and support on PPP projects Posts: 1 x Director SL 13 2 x Deputy Director SL 11 2 x Assistant Director SL 9
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LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE MUNICIPAL FINANCE AND GOVERNANCE 2018

CHIEF DIRECTORATE: MUNICIPAL FINANCE AND GOVERNANCE
PURPOSE: TO PROMOTE SOUND FINANCIAL MANAGEMENT AND EFFECTIVE GOVERNANCE IN THE LOCAL GOVERNMENT SPHERE
FUNCTIONS
1 Monitor and provide support on financial management
2 Monitor and provide support on governance
POSTS:
1 x Chief Director SL 14
1 x Personal Assistant SL 7
1 x Administration Officer SL 7

MUNICIPAL FINANCE GOVERNANCE: CAPRICORN DISTRICT	MUNICIPAL FINANCE GOVERNANCE: MOPANI DISTRICT	MUNICIPAL FINANCE GOVERNANCE: VHEMBE DISTRICT
PURPOSE: TO MONITOR AND PROVIDE SUPPORT ON FINANCIAL MANAGEMENT AND GOVERNANCE	PURPOSE: TO MONITOR AND PROVIDE SUPPORT ON FINANCIAL MANAGEMENT AND GOVERNANCE	PURPOSE: TO MONITOR AND PROVIDE SUPPORT ON FINANCIAL MANAGEMENT AND GOVERNANCE
FUNCTIONS:	FUNCTIONS:	FUNCTIONS:
1 Municipal budget planning and implementation	1 Municipal budget planning and implementation	1 Municipal budget planning and implementation
2 Municipal supply chain management & governance	2 Municipal supply chain management & governance	2 Municipal supply chain management & governance
3 Revenue and debt management	3 Revenue and debt management	3 Revenue and debt management
4 Municipal accounting, reporting, assets and liability management	4 Municipal accounting, reporting, assets and liability management	4 Municipal accounting, reporting, assets and liability management
POSTS:	POSTS:	POSTS:
1 x Director SL 13	1 x Director SL 13	1 x Director SL 13
5 x Deputy Director SL 11	5 x Deputy Director SL 11	5 x Deputy Director SL 11
1 x Assistant Director SL 9	1 x Assistant Director SL 9	1 x Assistant Director SL 9

MUNICIPAL FINANCE GOVERNANCE: SEKHUKHUNE DISTRICT	MUNICIPAL FINANCE GOVERNANCE: WATERBERG DISTRICT
PURPOSE: TO MONITOR AND PROVIDE SUPPORT ON FINANCIAL MANAGEMENT AND GOVERNANCE	PURPOSE: TO MONITOR AND PROVIDE SUPPORT ON FINANCIAL MANAGEMENT AND GOVERNANCE
FUNCTIONS:	FUNCTIONS:
1 Municipal budget planning and implementation	1 Municipal budget planning and implementation
2 Municipal supply chain management & governance	2 Municipal supply chain management & governance
3 Revenue and debt management	3 Revenue and debt management
4 Municipal accounting, reporting, assets and liability management	4 Municipal accounting, reporting, assets and liability management
POSTS:	POSTS:
1 x Director SL 13	1 x Director SL 13
5 x Deputy Director SL 11	5 x Deputy Director SL 11
1 x Assistant Director SL 9	1 x Assistant Director SL 9

LIMPOPO PROVINCIAL TREASURY: BRANCH ASSETS, LIABILITIES AND SUPPLY CHAIN MANAGEMENT 2018


CHIEF DIRECTOR

BRANCH: ASSETS, LIABILITIES AND SUPPLY CHAIN MANAGEMENT
PURPOSE: TO OVERSEE THE MANAGEMENT OF ASSETS, LIABILITIES AND SUPPLY CHAIN MANAGEMENT TO PROVINCIAL DEPARTMENTS AND PROVINCIAL PUBLIC ENTITIES
FUNCTIONS
1. Monitor and support the effective implementation of the assets and liabilities framework for departments and public entities
2. Monitor and support the effective implementation of the scm framework for departments and public entities
Posts:
1 x Deputy Director General SL 15
1 x Personal Assistant SL 7

CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT	CHIEF DIRECTORATE: PROVINCIAL SUPPLY CHAIN MANAGEMENT
PURPOSE: TO MONITOR AND SUPPORT THE EFFECTIVE MANAGEMENT OF ASSETS AND LIABILITIES	PURPOSE: TO MONITOR AND SUPPORT THE EFFECTIVE IMPLEMENTATION OF THE SCM FRAMEWORK, TRANSVERSAL CONTRACTS & SCM CLIENT SUPPORT FOR PROVINCIAL DEPARTMENTS AND PUBLIC ENTITIES
FUNCTIONS:	FUNCTIONS:
1. Ensure effective and efficient management of assets in departments and public entities	1. Enhance compliance on scm regulatory framework
2. Ensure effective, efficient and economic banking and management of cash and liabilities in departments and public entities	2. Facilitate and manage transversal contracts
	3. Promote, support and develop scm capacity
See page 3.1	See page 3.2

LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE ASSETS AND LIABILITIES MANAGEMENT 2018

CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT
PURPOSE: TO MONITOR AND SUPPORT THE EFFECTIVE MANAGEMENT OF ASSETS AND LIABILITIES
FUNCTIONS:
1. Ensure effective and efficient management of assets in departments and public entities 2. Ensure effective, efficient and economic banking and management of cash and liabilities in departments and public entities
Posts:
1 x Chief Director SL 14 1 x Personal Assistant SL 7

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DIRECTORATE: PROVINCIAL ASSETS MANAGEMENT	DIRECTORATE: BANKING, CASH AND LIABILITIES MANAGEMENT
PURPOSE: TO ENSURE EFFECTIVE AND EFFICIENT MANAGEMENT OF ASSETS IN PROVINCIAL DEPARTMENTS AND PUBLIC ENTITIES	PURPOSE: TO ENSURE EFFECTIVE, EFFICIENT AND ECONOMIC BANKING AND MANAGEMENT OF CASH AND LIABILITIES IN PROVINCIAL DEPARTMENTS AND PUBLIC ENTITIES
FUNCTIONS:	FUNCTIONS:
1. Develop provincial assets management policies and guidelines 2. Monitor and provide support on Inventory Management 3. Monitor and provide support on movable and immovable assets	1. Manage the implementation of banking services 2. Planning and implementation of cash flow 3. Management of liabilities 4. Advice and assist departments to develop debt management policy and any other policies 5. Develop a provincial borrowing framework (A&L)
Posts:	Posts:
1 x Director SL 13 5 x Deputy Director SL 11 11 x Assistant Director SL 9	1 x Director SL 13 3 x Deputy Director SL 11 4 x Assistant Director SL 9

LIMPOPO PROVINCIAL TREASURY:CHIEF DIRECTORATE SUPPLY CHAIN MANAGEMENT 2018

CHIEF DIRECTORATE: PROVINCIAL SUPPLY CHAIN MANAGEMENT
PURPOSE: TO MONITOR AND SUPPORT THE EFFECTIVE IMPLEMENTATION OF THE SCM FRAMEWORK, TRANSVERSAL CONTRACTS & SCM CLIENT SUPPORT FOR PROVINCIAL DEPARTMENTS AND PUBLIC ENTITIES
FUNCTIONS:
1. Enhance compliance on scm regulatory framework 2. Facilitate and manage transversal contracts 3. Promote, support and develop scm capacity
Posts:
1 x Chief Director SL 14 1 x Personal Assistant SL 7

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DIRECTORATE: SCM GOVERNANCE AND COMPLIANCE
PURPOSE: TO ENHANCE COMPLIANCE ON SCM REGULATORY FRAMEWORK
FUNCTIONS:
1. Develop policy, norms and standards 2. Monitor and provide support on implementation of scm policy, norms & standards 3. Establish and oversee the governance mechanisms 4. Monitor, evaluate and report on system, supplier performance and contract management
Posts:
1 x Director SL 13 5 x Deputy Director SL 11 5 x Assistant Director SL 9 2 x Senior Admin Officer SL 8

DIRECTORATE: SCM CLIENT SUPPORT
PURPOSE: TO PROMOTE, SUPPORT AND DEVELOP SCM CAPACITY
FUNCTIONS:
1. Provide support on scm strategies and information management to 5 districts (Capricorn, Sekhukhune, Waterberg, Mopani and Vhembe)
See page 3.2.1

DIRECTORATE: TRANSVERSAL CONTRACTS MANAGEMENT
PURPOSE: TO ESTABLISH SCM TRANSVERSAL CONTRACT MANAGEMENT
FUNCTIONS:
1. Arrange transversal term contracts 2. Monitor and provide support on transversal term contracts 3. Monitor supplier performance for transversal term contracts
Posts:
1 x Director SL 13 3 x Deputy Director SL 11 3 x Assistant Director SL 9 2 x Senior Admin Officer SL 8

TOTAL NO OF POSTS: 24

PAGE 3.2

LIMPOPO PROVINCIAL TREASURY:CHIEF DIRECTORATE SUPPLY CHAIN MANAGEMENT 2018

DIRECTORATE: SCM CLIENT SUPPORT PURPOSE: TO PROMOTE SUPPORT AND DEVELOP SCM CAPACITY FUNCTIONS: 1. Provide support on scm strategies and information management to 5 districts (Capricorn, Sekhukhune, Waterberg, Mopani and Vhembe) Posts: 1 x Director SL 13	
SUB-DIRECTORATE: CAPRICORN SUPPLY CHAIN MANAGEMENT SERVICES PURPOSE: TO PROVIDE SUPPORT ON SCM STRATEGIES AND INFORMATION MANAGEMENT FUNCTIONS: 1. Provide SCM capacity 2. Monitor and provide stakeholder support 3. Develop and implement SCM knowledge and information management strategy Posts: 1 x Deputy Director SL 11 1 x Assistant Director SL 9 2 x Senior Admin Officer SL 8	SUB-DIRECTORATE: SEKHUKHUNE SUPPLY CHAIN MANAGEMENT SERVICES PURPOSE: TO PROVIDE SUPPORT ON SCM STRATEGIES AND INFORMATION MANAGEMENT FUNCTIONS: 1. Provide SCM capacity 2. Monitor and provide stakeholder support 3. Develop and implement SCM knowledge and information strategy Posts: 1 x Deputy Director SL 11 1 x Assistant Director SL 9 1 x Senior Admin Officer SL 8
SUB-DIRECTORATE: MOPANI SUPPLY CHAIN MANAGEMENT SERVICES PURPOSE: TO PROVIDE SUPPORT ON SCM STRATEGIES AND INFORMATION MANAGEMENT FUNCTIONS: 1. Provide SCM capacity 2. Monitor and provide stakeholder support 3. Develop and implement SCM knowledge and information strategy Posts: 1 x Deputy Director SL 11 1 x Assistant Director SL 9 1 x Senior Admin Officer SL 8	SUB-DIRECTORATE: WATERBERG SUPPLY CHAIN MANAGEMENT SERVICES PURPOSE: TO PROVIDE SUPPORT ON SCM STRATEGIES AND INFORMATION MANAGEMENT FUNCTIONS: 1. Provide SCM capacity 2. Monitor and provide stakeholder support 3. Develop and implement SCM knowledge and information strategy Posts: 1 x Deputy Director SL 11 1 x Assistant Director SL 9 1 x Senior Admin Officer SL 8
SUB-DIRECTORATE: VHEMBE SUPPLY CHAIN MANAGEMENT SERVICES PURPOSE: TO PROVIDE SUPPORT ON SCM STRATEGIES AND INFORMATION MANAGEMENT FUNCTIONS: 1. Provide SCM capacity 2. Monitor and provide stakeholder support 3. Develop and implement SCM knowledge and information strategy Posts: 1 x Deputy Director SL 11 1 x Assistant Director SL 9 1 x Senior Admin Officer SL 8	SUB-DIRECTORATE: VHEMBE SUPPLY CHAIN MANAGEMENT SERVICES PURPOSE: TO PROVIDE SUPPORT ON SCM STRATEGIES AND INFORMATION MANAGEMENT FUNCTIONS: 1. Provide SCM capacity 2. Monitor and provide stakeholder support 3. Develop and implement SCM knowledge and information strategy Posts: 1 x Deputy Director SL 11 1 x Assistant Director SL 9 1 x Senior Admin Officer SL 8

LIMPOPO PROVINCIAL TREASURY: BRANCH FINANCIAL GOVERNANCE 2018

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BRANCH: FINANCIAL GOVERNANCE
PURPOSE: TO PROMOTE ACCOUNTABILITY AND COMPLIANCE WITH FINANCIAL NORMS AND STANDARDS AS CONTAINED IN THE PFMA
FUNCTIONS:
1. Monitor and provide support on appropriate accounting practices and to build financial management capacity
2. Manage the implementation and provide support of financial management information systems
3. Monitor and provide support on the implementation of transversal risk management
4. Monitor and provide support on compliance with the provisions of PFMA and prescribed norms and standards
Posts:
1 x Deputy Director General SL 15
1 x Personal Assistant SL 7

CHIEF DIRECTORATE: ACCOUNTING SERVICES
PURPOSE: PROVIDE SUPPORT ON APPROPRIATE ACCOUNTING PRACTICES AND TO BUILD FINANCIAL MANAGEMENT CAPACITY
FUNCTIONS:
1. Provide support on the implementation of appropriate accounting practices
2. Build financial management capacity
See Page 4.1
CHIEF DIRECTORATE: FINANCIAL MANAGEMENT INFORMATION SYSTEMS
PURPOSE: TO MANAGE THE IMPLEMENTATION AND PROVIDE SUPPORT OF FINANCIAL MANAGEMENT INFORMATION SYSTEMS
FUNCTIONS:
1. Coordinate the implementation of financial systems in provincial departments
2. Provide effective financial systems support in provincial departments
See Page 4.2

DIRECTORATE: TRANSVERSAL RISK MANAGEMENT
PURPOSE: TO MONITOR AND PROVIDE SUPPORT ON THE IMPLEMENTATION OF TRANSVERSAL RISK MANAGEMENT
FUNCTIONS:
1. Ensure the development and implementation of risk management framework, guidelines and procedures
2. Ensure the facilitation of risk assessments and profiles for departments & public entities
3. Ensure the implementation of response strategies to risks
4. Monitor the implementation of transversal risk management in departments & public entities and report thereon.
5. Maintain, update and review the provincial transversal risk management register
Posts:
1 x Director SL 13
2 x Deputy Director SL 11
6 x Assistant Director SL 9
DIRECTORATE: GOVERNANCE, MONITORING AND COMPLIANCE
PURPOSE: TO MONITOR AND PROVIDE SUPPORT ON COMPLIANCE WITH THE PROVISIONS OF THE PFMA AND PRESCRIBED NORMS AND STANDARDS
FUNCTIONS:
1. Develop, implement and monitor compliance to norms, standards, policies and guidelines
2. Monitor compliance with the applicable legislation
3. Provide support to governance and oversight structures
4. Support departments & public entities on the development of effective internal controls
5. Assess provincial treasury performance on its mandate in relation to S19 of the PFMA (Act of 1999)
Posts:
1 x Director SL 13
5 x Deputy Director SL 11
13 x Assistant Director SL 9

LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE: ACCOUNTING SERVICES 2018

CHIEF DIRECTORATE: ACCOUNTING SERVICES
PURPOSE: PROVIDE SUPPORT ON APPROPRIATE ACCOUNTING PRACTICES AND TO BUILD FINANCIAL MANAGEMENT CAPACITY
FUNCTIONS:
1. Provide support on the implementation of appropriate accounting practices 2. Build financial management capacity
Posts:
1 x Chief Director SL 14 1 x Personal Assistant SL 7


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DIRECTORATE: FINANCIAL ACCOUNTING AND REPORTING
PURPOSE: PROVIDE SUPPORT ON THE IMPLEMENTATION OF APPROPRIATE ACCOUNTING PRACTICES
FUNCTIONS:
1. Provide support on appropriate financial accounting and reporting 2. Prepare consolidated financial statements 3. Provide support on appropriate accounting practices
Posts:
1 x Director SL 13 3 x Deputy Director SL 11 7 x Assistant Director SL 9 1 x Senior Financial Admin Officer SL 8

DIRECTORATE: FINANCIAL MANAGEMENT CAPACITY BUILDING
PURPOSE: TO BUILD FINANCIAL MANAGEMENT CAPACITY
FUNCTIONS:
1. Provide financial management training 2. Assess financial management capacity in departments & public entities 3. Provide transversal financial systems training
Posts:
1 x Director SL 13 3 x Deputy Director SL 11 3 x Assistant Director SL 9 8 x Senior Financial Training Officer SL 8 1 x Administration Officer SL 7

LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE FINANCIAL SYSTEMS 2018


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CHIEF DIRECTORATE: FINANCIAL MANAGEMENT INFORMATION SYSTEMS
PURPOSE: TO MANAGE THE IMPLEMENTATION AND PROVIDE SUPPORT OF FINANCIAL MANAGEMENT INFORMATION SYSTEMS
FUNCTIONS:
1. Coordinate the implementation of financial systems in provincial departments 2. Provide effective financial systems support in provincial departments
Posts:
1 x Chief Director SL 14 1 x Personal Assistant SL 7

DIRECTORATE: FINANCIAL SYSTEMS IMPLEMENTATION
PURPOSE: TO COORDINATE THE IMPLEMENTATION OF FINANCIAL SYSTEMS IN PROVINCIAL DEPARTMENTS
FUNCTIONS:
1. Conduct data and business process analysis 2. Render advisory services on transversal financial systems in department & public entities 3. Develop and facilitate the implementation of financial systems
Posts:
1 x Director SL 13 1 x Deputy Director SL 11 1 x Assistant Director SL 9

DIRECTORATE: SYSTEM ADMINISTRATION
PURPOSE: TO PROVIDE EFFECTIVE FINANCIAL SYSTEMS SUPPORT IN PROVINCIAL DEPARTMENTS
FUNCTIONS:
1. Provide End-User support on financial systems 2. Monitor and provide support on compliance in the utilisation of systems
Posts:
1 x Director SL 13 4 x Deputy Director SL 11 4 x Assistant Director SL 9 6 x System Support Administrator SL 8

LIMPOPO PROVINCIAL TREASURY: BRANCH SHARED INTERNAL AUDIT SERVICES 2018


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BRANCH: SHARED INTERNAL AUDIT SERVICES
PURPOSE: TO PROVIDE INTERNAL AUDIT AND CONSULTING SERVICES TO PROVINCIAL DEPARTMENT AND SELECTED MUNICIPALITIES
FUNCTIONS:
1. Provide risk-based auditing, performance and consulting services within provincial departments 2. Provide risk-based auditing & specialised support services within provincial departments 3. Provide quality assurance & technical support services and monitor compliance
Posts:
1 x Deputy Director General SL 15 1 x Personal Assistant SL 7

SUB-DIRECTORATE: QUALITY ASSURANCE & TECHNICAL SUPPORT SERVICES
PURPOSE: TO PROVIDE QUALITY ASSURANCE AND TECHNICAL SUPPORT SERVICES AND MONITOR COMPLIANCE WITHIN PROVINCIAL DEPARTMENTS
FUNCTIONS:
1. Co-ordinate and facilitate training and capacity development of internal audit 2. Identify and highlight new developments in legislative and professional institutes of internal audit standards 3. Provide technical assistance in terms of internal audit training with regards to best practices 4. Provide scm logistical support services
Posts:
1 x Deputy Director SL 11 1 x Senior Admin Officer SL 8

CHIEF DIRECTORATE: RISK-BASED AUDITING & SPECIALISED AUDIT SERVICES (CLUSTER B)
PURPOSE: TO PROVIDE RISK-BASED AND SPECIALISED AUDIT SERVICES (FOR VOTES: 5,7,8,9,10,11 & 13)
FUNCTIONS:
1. Render risk-based audit services (5,7 & 10) 2. Render risk-based and fraud Audit (11 & 13) 3. Render risk-based and information systems Audit (8 & 9)
See page 5.2

CHIEF DIRECTORATE: RISK-BASED AUDITING, PERFORMANCE AND CONSULTING SERVICES (CLUSTER A)
PURPOSE: TO PROVIDE RISK-BASED AUDITING, PERFORMANCE AND CONSULTING SERVICES (FOR VOTES: 1,3,4,5 & 12)
FUNCTIONS:
1. Render risk-based audit services (1,3 & 12) 2. Render performance auditing & consulting services (4 & 6)
See page 5.1

LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE RISK-BASED AUDITING AND SPECIALISED SUPPORT SERVICES 2018

CHIEF DIRECTORATE: RISK-BASED AUDITING, PERFORMANCE AND CONSULTING SERVICES (CLUSTER A)
PURPOSE: TO PROVIDE RISK-BASED AUDITING, PERFORMANCE AND CONSULTING SERVICES (FOR VOTES: 1, 3, 4, 6 & 12)
FUNCTIONS:
1. Render risk-based audit services (1, 3 & 12) 2. Render performance auditing & consulting services (4 & 6)
Posts:
1 x Chief Director SL 14 1 x Personal Assistant SL 7


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DIRECTORATE: RISK BASED AUDITING (FOR VOTES: 1, 3 & 12)	DIRECTORATE: PERFORMANCE AUDITING & CONSULTING SERVICES (FOR VOTES 4 & 6)
PURPOSE: TO PROVIDE RISK - BASED AUDIT SERVICES	PURPOSE: TO PROVIDE RISK- BASED, PERFORMANCE AUDITING AND CONSULTING SERVICES
FUNCTIONS:	FUNCTIONS:
1. Provide internal audit services 2. Implement and monitor internal audit strategy 3. Manage client relations between the department and provincial internal audit	1. Provide internal audit services 2. Implement and monitor internal audit strategy 3. Manage client relations between the department and provincial internal audit 4. Provide performance audit services
Posts:	Posts:
1 x Director SL 13 2 x Deputy Director SL 11 2 x Assistant Director SL 9 18 x Internal Auditor SL 8	1 x Director SL 13 2 x Deputy Director SL 11 2 x Assistant Director SL 9 4 x Internal Auditor SL 8

TOTAL NO OF POSTS: 34

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LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE RISK-BASED AUDITING AND SPECIALISED SUPPORT SERVICES 2018

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CHIEF DIRECTORATE: RISK-BASED AUDITING & SPECIALISED AUDIT SERVICES (CLUSTER B)	
PURPOSE: TO PROVIDE RISK-BASED AND SPECIALISED AUDIT SERVICES (FOR VOTES: 5, 7, 9, 10, 11, & 13)	
FUNCTIONS:	
1. Render risk-based audit services (5, 7 & 10)	
2. Render risk-based and fraud audit (11 & 13)	
3. Render risk-based and information systems audit (9)	
Posts:	
1 x Chief Director SL 14	
1 x Personal Assistant SL 7	

DIRECTORATE: RISK BASED AUDITING (FOR VOTES: 5, 7 & 10)	DIRECTORATE: RISK BASED AND FRAUD AUDIT (FOR VOTES: 11 & 13)	DIRECTORATE: RISK BASED AND INFORMATION SYSTEMS AUDIT (FOR VOTES 8 & 9)
PURPOSE: TO PROVIDE RISK-BASED AUDITING SERVICES	PURPOSE: TO PROVIDE RISK-BASED AND FRAUD AUDIT	PURPOSE: TO PROVIDE RISK-BASED AND INFORMATION SYSTEMS AUDIT
FUNCTIONS:	FUNCTIONS:	FUNCTIONS:
1. Provide internal audit services	1. Provide internal audit services	1. Provide internal audit services
2. Implement and monitor internal audit strategy	2. Implement and monitor internal audit strategy	2. Implement and monitor internal audit strategy
3. Manage client relations between the department and provincial internal audit	3. Manage client relations between the department and provincial internal audit	3. Manage client relations between the department and provincial internal audit
Posts:	Posts:	Posts:
1 x Director SL 13	1 x Director SL 13	1 x Director SL 13
2 x Deputy Director SL 11	2 x Deputy Director SL 11	2 x Deputy Director SL 11
3 x Assistant Director SL 9	2 x Assistant Director SL 9	2 x Assistant Director SL 9
13 x Internal Auditor SL 8	4 x Internal Auditor SL 8	4 x Internal Auditor SL 8

LIMPOPO PROVINCIAL TREASURY: BRANCH CORPORATE MANAGEMENT SERVICES 2018

BRANCH: CORPORATE MANAGEMENT SERVICES
PURPOSE: TO MANAGE AND MONITOR THE IMPLEMENTATION OF CORPORATE MANAGEMENT SERVICES
FUNCTIONS:
1. Manage and monitor the provision of corporate services
2. Manage and coordinate the implementation of information management services
3. Manage and provide legal services
4. Manage and coordinate the implementation of strategic management services
Posts:
1 x Deputy Director General SL 15
1 x Personal assistant SL 7

MEC SIGNATURE
HOD SIGNATURE

CHIEF DIRECTORATE: CORPORATE SERVICES
PURPOSE: TO MANAGE AND MONITOR THE PROVISIONING OF CORPORATE SERVICES
FUNCTIONS:
1. Manage and monitor the provision of human resource management services
2. Manage and monitor the provision of employee utilisation and capacity building services
3. Manage and monitor the provision of transformation services
4. Ensure the management of security and investigation services
See page 6.1

CHIEF DIRECTORATE: INFORMATION MANAGEMENT
PURPOSE: TO MANAGE AND COORDINATE THE IMPLEMENTATION OF INFORMATION MANAGEMENT SERVICES
FUNCTIONS:
1. Manage the provision of communication management services
2. Manage the provision of information and technological services
3. Manage the provision and maintenance of records and auxiliary services
See page 6.2

DIRECTORATE: LEGAL SERVICES
PURPOSE: TO MANAGE AND PROVIDE LEGAL SERVICES
FUNCTIONS:
1. Provide legal opinions and advices
2. Liaise with state attorney in litigation matters involving the departments
3. Drafting and administering of legal contracts
Posts:
1 x Director SL 13
1 x Deputy Director SL 11

DIRECTORATE: STRATEGIC MANAGEMENT
PURPOSE: TO MANAGE AND COORDINATE THE IMPLEMENTATION OF STRATEGIC MANAGEMENT SERVICES
FUNCTIONS:
1. Manage monitoring and evaluation processes
2. Manage and coordinate departmental integrated planning, policy research and policy development processes
See page 6.3

LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE CORPORATE SERVICES 2018

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CHIEF DIRECTORATE: CORPORATE SERVICES
PURPOSE: TO MANAGE AND MONITOR THE PROVISIONING OF CORPORATE SERVICES
FUNCTIONS:
1. Manage and monitor the provision of human resource management services
2. Manage and monitor the provision of employee utilisation and capacity building services
3. Manage and monitor the provision of transformation services
4. Ensure the management of security and investigation services
Posts:
1 x Chief Director SL 14
1 x Personal Assistant SL 7

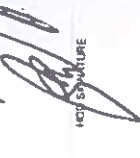
DIRECTORATE: HUMAN RESOURCE MANAGEMENT
PURPOSE: TO MANAGE AND MONITOR THE PROVISION OF HUMAN RESOURCE MANAGEMENT SERVICES
FUNCTIONS:
1. Manage and facilitate the provisioning of human resource planning and administration services
2. Manage the provision of organisational development services
3. Manage the provisioning of employee relations services
See Page 6.1.1

DIRECTORATE: EMPLOYEE UTILISATION AND CAPACITY BUILDING
PURPOSE: TO MANAGE AND MONITOR THE PROVISION OF EMPLOYEE UTILISATION AND CAPACITY SERVICES
FUNCTIONS:
1. Manage the implementation of training and development services
2. Manage the implementation of youth development and talent management programmes
3. Manage the implementation of performance management and development systems
See Page 6.1.2

DIRECTORATE: TRANSFORMATION SERVICES
PURPOSE: TO MANAGE AND MONITOR THE PROVISION OF TRANSFORMATION SERVICES
FUNCTIONS:
1. Manage and facilitate the provision of employee health and wellness programmes
2. Manage the provisioning of change and service delivery improvement mechanism
3. Manage gender focal point and diversity management
See Page 6.1.3

DIRECTORATE: SECURITY MANAGEMENT
PURPOSE: TO ENSURE THE MANAGEMENT OF SECURITY AND INVESTIGATION SERVICES
FUNCTIONS:
1. Ensure the implementation of minimum information security standards (MISS)
2. Provide physical security services
3. Render investigation services
Posts
1 x Director SL 13
1 x Deputy Director SL 11
3 x Assistant Director SL 9
1 x Security Administrative Officer SL 7
1 x Administrative Officer SL 7

LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE CORPORATE SERVICES 2018


DIRECTOR

DEPUTY DIRECTOR

DIRECTORATE: HUMAN RESOURCE MANAGEMENT
PURPOSE: TO MANAGE AND MONITOR THE PROVISION OF HUMAN RESOURCE MANAGEMENT SERVICES
FUNCTIONS:
1. Manage and facilitate the provisioning of human resource planning and administration services
2. Manage the provision of organisational development services
3. Manage the provisioning of employee relations services
Posts:
1 x Director SL 13

SUB-DIRECTORATE: HUMAN RESOURCE PLANNING AND ADMINISTRATION
PURPOSE: TO MANAGE AND FACILITATE THE PROVISION OF HUMAN RESOURCE PLANNING AND ADMINISTRATION SERVICES
FUNCTIONS:
1. Manage recruitment, selection and appointment processes
2. Manage the administration of service benefits
3. Manage Human Resources Information Systems and Establishment Control
4. Co-ordinate the development and implementation of Human Resource Plan
5. Develop and facilitate the implementation of Human Resource Management Policies
Posts:
1 x Deputy Director SL 11
1 x Assistant Director SL 9
1 x Senior Personnel Practitioner SL 8
1 x Personnel Practitioner SL 7

SUB-DIRECTORATE: ORGANISATIONAL DEVELOPMENT
PURPOSE: TO MANAGE THE PROVISION OF ORGANISATIONAL DEVELOPMENT SERVICES
FUNCTIONS:
1. Manage the development and maintenance of the Organisational Structure
2. Manage and facilitate Job Evaluation Processes
3. Co-ordinate the development and review of Business Processes and standard operating procedures
Posts:
1 x Deputy Director SL 11
2 x Assistant Director SL 9
2 x Senior OD Practitioner SL 8

SUB-DIRECTORATE: LABOUR RELATIONS
PURPOSE: TO MANAGE AND PROVIDE LABOUR RELATIONS SERVICES
FUNCTIONS:
1. Facilitate the development of Departmental Labour Relations Policies, Guidelines and Processes
2. Facilitate Collective Bargaining Processes
3. Facilitate Labour Relations and Dispute Resolution Processes
4. Facilitate the implementation of Collective Agreements
5. Co-ordinate and integrate reporting regarding compliance with Legislation
6. Provide advice on Labour Relations matters
Posts:
2 x Deputy Director SL 11

LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE CORPORATE SERVICES 2018

[Signature]
 ACTING CHIEF DIRECTOR
[Signature]
 HOD: CHIEF DIRECTOR

DIRECTORATE: EMPLOYEE UTILISATION AND CAPACITY BUILDING
PURPOSE: TO MANAGE AND MONITOR THE PROVISION OF EMPLOYEE UTILISATION AND CAPACITY SERVICES
FUNCTIONS:
1. Manage the implementation of training and development services
2. Manage the implementation of youth development and talent management programmes
3. Manage the implementation of performance management and development systems
Posts:
1 x Director SL 13

SUB-DIRECTORATE: TRAINING AND DEVELOPMENT	SUB-DIRECTORATE: PERFORMANCE MANAGEMENT
PURPOSE: TO MANAGE THE IMPLEMENTATION OF TRAINING AND DEVELOPMENT SERVICES	PURPOSE: TO MANAGE THE IMPLEMENTATION OF THE PMDS SYSTEM
FUNCTIONS:	FUNCTIONS:
1. Implement Workplace Learning Programs	1. Develop, manage and monitor the implementation of performance management systems
2. Implement Integrated Adult Education and Training (IAET) Framework	2. Coordinate and administer performance management systems
3. Develop Leadership Development Strategy	3. Monitor compliance to Provincial PMDS Policy
4. Develop Workplace Skills	4. Implementation of job evaluation results (bursarying)
5. Co-ordinate Learning Academy	Posts:
6. Co-ordinate Specialised Programmes in collaboration with Professional Bodies	1 x Deputy Director SL 11
Posts:	2 x Assistant Director SL 9
1 x Deputy Director SL 11	2 x Personnel Practitioner SL 7
1 x Assistant Director SL 9	
3 x Senior Personnel Practitioner SL 8	

SUB-DIRECTORATE: YOUTH DEVELOPMENT AND TALENT MANAGEMENT
PURPOSE: TO MANAGE THE IMPLEMENTATION OF YOUTH DEVELOPMENT AND TALENT MANAGEMENT PROGRAMMES
FUNCTIONS:
1. Implement Career Planning Management Programmes
2. Implement Talent Management Programmes
3. Manage Internship, Learner ship, Apprenticeship and Bursaries
4. Co-ordinate Learning Networks and provide Awareness of Growth and Development
Posts:
1 x Deputy Director SL 11
2 x Personnel Practitioner SL 7

TOTAL NO OF POSTS: 14

LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE: CORPORATE SERVICES 2018

DIRECTORATE: TRANSFORMATION SERVICES
PURPOSE: TO MANAGE AND MONITOR THE PROVISION OF TRANSFORMATION SERVICES
FUNCTIONS:
1. Manage and facilitate the provision of employee health and welfare programmes
2. Manage the provisioning of change and service delivery improvement mechanisms
3. Manage gender focal point and diversity management
Posts:
1 x Director SL 13

SUB-DIRECTORATE: EMPLOYEE HEALTH AND WELLNESS PURPOSE: TO MANAGE AND FACILITATE THE PROVISION OF EMPLOYEE HEALTH AND WELLNESS PROGRAMMES FUNCTIONS: 1. Review Employee Assistance Programmes 2. Coordinate HIV/AIDS and TB Programmes 3. Review Occupational Health and Safety Service Posts: 1 x Deputy Director SL 11 2 x Assistant Director SL 8	SUB-DIRECTORATE: CHANGE MANAGEMENT AND SERVICE DELIVERY IMPROVEMENT MECHANISMS PURPOSE: TO MANAGE THE PROVISION OF CHANGE MANAGEMENT AND SERVICE DELIVERY IMPROVEMENT MECHANISMS FUNCTIONS: 1. Provide change management and turntable programmes 2. Manage Service Delivery Improvement Programmes Posts: 1 x Deputy Director SL 11 1 x Assistant Director SL 9	SUB-DIRECTORATE: GENDER FOCAL POINT AND DIVERSITY MANAGEMENT PURPOSE: TO MANAGE GENDER FOCAL AND DIVERSITY MANAGEMENT FUNCTIONS: 1. Manage and coordinate diversity management 2. Monitor and report on progress in gender and women, disability, youth and labour practices as well as human rights Posts: 1 x Deputy Director SL 11 1 x Assistant Director SL 9 1 x Admin Officer SL 7
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LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE: INFORMATION MANAGEMENT 2018

CHIEF DIRECTORATE: INFORMATION MANAGEMENT
PURPOSE: TO MANAGE AND COORDINATE THE IMPLEMENTATION OF INFORMATION MANAGEMENT SERVICES
FUNCTIONS:
1. Manage the provision of communication management services
2. Manage the provision of information and technological services
3. Manage the provision and maintenance of records and auxiliary services
Posts:
1 x Chief Director SL 14
1 x Personal Assistant SL 7


HOD SIGNATURE

DIRECTORATE: COMMUNICATION SERVICES
PURPOSE: TO MANAGE AND PROVIDE COMMUNICATION SERVICES
FUNCTIONS:
1. Manage corporate communication services
2. Manage marketing and events services
See Page 6.2.1

DIRECTORATE: INFORMATION COMMUNICATION TECHNOLOGY
PURPOSE: TO MANAGE THE PROVISION OF INFORMATION COMMUNICATION TECHNOLOGY SERVICES
FUNCTIONS:
1. Provide information technology governance services
2. Manage information communication technology operations
See Page 6.2.2

DIRECTORATE: RECORDS AND AUXILIARY SERVICES
PURPOSE: TO MANAGE THE PROVISION AND MAINTENANCE OF RECORDS AND AUXILIARY SERVICES
FUNCTIONS:
1. Manage human resource records
2. Manage general records and knowledge management
3. Manage maintenance of facilities and auxiliary management services
See Page 6.2.3

LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE: INFORMATION MANAGEMENT 2018

DIRECTORATE: COMMUNICATION SERVICES
PURPOSE: TO MANAGE AND PROVIDE COMMUNICATION SERVICES
FUNCTIONS:
1. Manage corporate communication services 2. Manage marketing and events services
Posts:
1 x Director SL 13


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SUB-DIRECTORATE: CORPORATE COMMUNICATION
PURPOSE: TO MANAGE CORPORATE COMMUNICATION SERVICES
FUNCTIONS:
1. Manage media relations, briefings, statements and releases 2. Provide communication research and environmental analysis 3. Provide customer care services 4. Manage content development and editing 5. Manage the production of news letter
Posts:
1 x Deputy Director SL 11 1 x Assistant Director SL 9 1 x Communication Officer SL 8 2 x Customer Care Officer SL 7

SUB-DIRECTORATE: MARKETING AND EVENTS MANAGEMENT
PURPOSE: TO MANAGE MARKETING AND EVENTS SERVICES
FUNCTIONS:
1. Manage marketing services 2. Coordinate departmental outreach programmes 3. Organise departmental events and exhibitions 4. Manage community and stakeholder liaison services 5. Manage video production 6. Manage publications 7. Manage Intranet and Website content development services
Posts:
2 x Deputy Director SL 11 1 x Assistant Director SL 9 1 x Graphic Designer SL 8 1 x Marketing and Events Officer SL 7

LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE: INFORMATION MANAGEMENT 2018

DIRECTORATE: INFORMATION COMMUNICATION TECHNOLOGY
PURPOSE: TO MANAGE THE PROVISION OF INFORMATION COMMUNICATION TECHNOLOGY SERVICES
FUNCTIONS:
1. Provide information technology governance services 2. Manage information communication technology operations
Posts:
1 x Director SL 13

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SUB-DIRECTORATE: INFORMATION TECHNOLOGY GOVERNANCE	SUB-DIRECTORATE: INFORMATION COMMUNICATION TECHNOLOGY OPERATIONS
PURPOSE: TO PROVIDE INFORMATION TECHNOLOGY GOVERNANCE SERVICES	PURPOSE: TO MANAGE INFORMATION COMMUNICATION TECHNOLOGY OPERATIONS
FUNCTIONS:	FUNCTIONS:
1. Develop, monitor and ensure implementation of IT Policies 2. Develop and implement IT Governance and management services processes 3. Provide IT Security services 4. Ensure ICT planning, alignment, programme management and M & E 5. Manage IT services level agreement	1. Manage the development & implementation of business application systems 2. Identify & analyse departmental IT Requirements 3. Provide IT Project Management Services 4. Manage the performance & availability of network servers & all application systems 5. Provide IT User Support & Help Desk Services 6. Provide IT Operations Management
Posts:	Posts:
1 x Deputy Director SL 11 2 x Information Technology Advisor SL 8	1 x Deputy Director SL 11 4 x Network Controller SL 8

LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE: INFORMATION MANAGEMENT 2018

DIRECTORATE: RECORDS AND AUXILIARY SERVICES
PURPOSE: TO MANAGE THE PROVISION AND MAINTENANCE OF RECORDS AND AUXILIARY SERVICES
FUNCTIONS:
1. Manage human resource, general records and knowledge management
2. Manage maintenance of facilities and auxiliary services
POSTS:
1 x Director SL 13

[Signature]
 DIRECTOR

[Signature]
 DEPUTY DIRECTOR

SUB-DIRECTORATE: RECORDS AND KNOWLEDGE MANAGEMENT
PURPOSE: TO MANAGE HUMAN RESOURCE, GENERAL RECORDS AND KNOWLEDGE MANAGEMENT
FUNCTIONS:
1. Manage and implement PAIA (Promotion of access to information act)
2. Manage and implement PAJA (Promotion of administration justice act)
3. Manage departmental records
4. Manage compliance of information and security
5. Manage personal files
6. Provide library services
POSTS:
1 x Deputy Director SL 11
3 x Assistant Director SL 9
1 x Administrative Officer SL 7
1 x Librarian SL 7
7 x Registry Clerk SL 5
4 x Messenger SL 4

SUB-DIRECTORATE: FACILITIES AND AUXILIARY MANAGEMENT SERVICES
PURPOSE: TO MANAGE MAINTENANCE OF FACILITIES AND AUXILIARY MANAGEMENT SERVICES
FUNCTIONS:
1. Manage and maintain infrastructure
2. Manage telecommunication and office equipment
3. Render auxiliary services
POSTS:
1 x Deputy Director SL 11
2 x Assistant Director SL 9
1 x Admin Officer SL 7
2 x Admin Clerk SL 5
1 x Handy man SL 5
3 x Telecom Operator SL 5
2 x General Workers SL 2
31 x Cleaners SL 2

LIMPOPO PROVINCIAL TREASURY: BRANCH: CORPORATE MANAGEMENT SERVICES 2018

DIRECTORATE: STRATEGIC MANAGEMENT
PURPOSE: TO MANAGE AND COORDINATE THE IMPLEMENTATION OF STRATEGIC MANAGEMENT SERVICES
FUNCTIONS:
1. Manage monitoring and evaluation processes 2. Manage and coordinate departmental integrated planning, policy research and policy development processes
1 x Director SL 13


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SUB-DIRECTORATE: MONITORING AND EVALUATION
PURPOSE: TO MANAGE MONITORING AND EVALUATION PROCESSES
FUNCTIONS:
1. Develop and implement departmental monitoring and evaluation system 2. Implement MPAT in line with DPME guideline
Posts:
1 x Deputy Director SL 11 1 x Assistant Director SL 9

SUB-DIRECTORATE: INTEGRATED PLANNING, RESEARCH AND POLICY COORDINATION
PURPOSE: TO MANAGE AND COORDINATE DEPARTMENTAL INTEGRATED PLANNING POLICY RESEARCH AND POLICY DEVELOPMENT PROCESSES
FUNCTIONS:
1. Coordinate and integrate all departmental planning activities 2. Develop all departmental strategic planning documents in line with DPME guidelines relevant prescripts 3. Conduct policy research on new policy proposal of the department 4. Compile research report on research conducted for new policy proposal 5. Manage and coordinate departmental policy development process in the department
Posts:
1 x Deputy Director SL 11 1 x Assistant Director SL 9

LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE FINANCIAL MANAGEMENT 2018

CHIEF DIRECTORATE: FINANCIAL MANAGEMENT
PURPOSE: TO PROVIDE INTERNAL FINANCIAL MANAGEMENT SUPPORT SERVICES
FUNCTIONS:
1. Render management accounting services
2. Render financial accounting services
3. Provide supply chain management services
4. Enforce compliance with internal control and compliance process
POSTS:
1 x Chief Director SL 14
1 x Personal Assistant SL 7

DIRECTORATE: MANAGEMENT ACCOUNTING	DIRECTORATE: FINANCIAL ACCOUNTING	DIRECTORATE: SUPPLY CHAIN MANAGEMENT	DIRECTORATE: INTERNAL CONTROL AND COMPLIANCE
PURPOSE: TO RENDER MANAGEMENT ACCOUNTING SERVICES	PURPOSE: TO RENDER FINANCIAL ACCOUNTING SERVICES	PURPOSE: TO PROVIDE SUPPLY CHAIN MANAGEMENT SERVICES	PURPOSE: TO ENSURE COMPLIANCE WITH INTERNAL CONTROL PROCESSES
FUNCTIONS:	FUNCTIONS:	FUNCTIONS:	FUNCTIONS:
1. Compile and merge the MTEF budget and planning provisions	1. Provide budget management services	1. Manage demand and acquisition services	1. Monitor compliance to Part 19
2. Approve and report on budget and expenditure	2. Provide period administrative services	2. Manage transport services	2. Conduct internal financial inspections
3. Prepare consolidated statement in annual financial statements (AFS)	3. Ensure management of revenues, debts and liabilities	3. Manage logistics services	3. Enforce an effective internal financial control measures
	See page 8.1.1	See page 8.1.2	4. Monitor supply chain performance and information
POSTS:			5. Co-ordinate on potential financial systems issues
1 x Director SL 11			Posts:
2 x Deputy Director SL 11			1 x Director SL 13
2 x State Accountant SL 7			1 x Deputy Director SL 11
			1 x Assistant Director SL 9

LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE: FINANCIAL MANAGEMENT 2018


 Director
 L.P.T. 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100


 Deputy Director

DIRECTORATE: FINANCIAL ACCOUNTING
PURPOSE: TO RENDER FINANCIAL ACCOUNTING SERVICES
FUNCTIONS:
1 Provide credit management services
2 Provide payroll administration services
3 Ensure management of revenue, debts and bank reconciliation
1 x Director SL 13

SUB-DIRECTORATE: CREDIT MANAGEMENT
PURPOSE: TO PROVIDE CREDIT MANAGEMENT SERVICES
FUNCTIONS:
1. Manage the administration of supplier accounts and general claims
2. Management of creditors
Posts:
1 x Deputy Director SL 11
2 x Assistant Director SL 9
1 x Senior State Accountant SL 8
1 x Accounting Clerk SL 5

SUB-DIRECTORATE: PAYROLL ADMINISTRATION
PURPOSE: TO PROVIDE PAYROLL ADMINISTRATION SERVICES
FUNCTIONS:
1. Manage the capturing and updating of salary related records
2. Manage the administration of deductions from salaries
Posts:
1 x Deputy Director SL 11
1 x Assistant Director SL 9
2 x Senior State Accountant SL 8

SUB-DIRECTORATE: REVENUE, DEBT AND BANK RECONCILIATION
PURPOSE: TO ENSURE MANAGEMENT OF REVENUE, DEBT AND BANK RECONCILIATION
FUNCTIONS:
1. Manage the collection of revenue
2. Ensure the management of debt
3. Provide bookkeeping and bank reconciliation services
Posts:
1 x Deputy Director SL 11
3 x Assistant Director SL 9
1 x Senior State Accountant 8
1 x State Accountant SL 7
8 x Accounting Clerk SL 5

LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE: FINANCIAL MANAGEMENT 2018


M.C. SHUMAYE

M.C. SHUMAYE

DIRECTORATE: SUPPLY CHAIN MANAGEMENT
PURPOSE: TO PROVIDE SUPPLY CHAIN MANAGEMENT SERVICES
FUNCTIONS:
1. Manage demand and acquisition services
2. Manage transport services
3. Manage logistics services
4. Manage assets services
1 x Director SL 13

SUB-DIRECTORATE: DEMAND AND ACQUISITION...	SUB-DIRECTORATE: LOGISTICS MANAGEMENT	SUB-DIRECTORATE: TRANSPORT MANAGEMENT	SUB-DIRECTORATE: ASSETS MANAGEMENT
PURPOSE: TO MANAGE DEMAND AND ACQUISITION...	PURPOSE: TO MANAGE LOGISTICS SERVICES	PURPOSE: TO MANAGE TRANSPORT SERVICES	PURPOSE: TO MANAGE ASSETS SERVICES
FUNCTIONS:	FUNCTIONS:	FUNCTIONS:	FUNCTIONS:
1. Manage the conducting of demand analysis	1. Manage inventories	1. Manage subsidised vehicle and motor finance scheme	1. Manage the safe guarding of assets
2. Render bid specification services	2. Manage the processing of requisitions	2. Manage government owned vehicles	2. Manage the maintenance of assets register
3. Manage strategic sourcing	3. Manage the issuing of purchase orders		3. Manage the disposal assets
4. Manage supplier database			
5. Render contract management services	Posts:	Posts:	Posts:
6. Render bid evaluation and adjudication services	1 x Deputy Director SL 11	1 x Deputy Director SL 11	1 x Deputy Director SL 11
	1 x Senior Admin Officer SL 8	2 x Assistant Director SL 9	2 x Assistant Director SL 9
	4 x Logistics Practitioner SL 7	3 x Transport Officer SL 6	3 x Assets Practitioner SL 7
Posts:		1 x Artisan SL 6	
1 x Deputy Director SL 11		1 x Driver SL 4	
2 x Assistant Director SL 9			
4 x Demand and Acquisition Practitioner SL 7			