



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

SECTION 15
OF
PROMOTION OF ACCESS TO
INFORMATION ACT, 2000
(ACT NO. 2 OF 2000)

**Prepared in terms of the Promotion of Access to Information
Act 2 of 2000 (as amended)**

DATE OF COMPILATION:
23/12/2021

PAIA MANUAL: LIMPOPO PROVINCIAL TREASURY

1. KEY CONTACT DETAILS FOR ACCESS TO INFORMATION OF THE LIMPOPO PROVINCIAL TREASURY

- 1.1. The Head of Department (IO) is the Deputy Information Officer (DIO) in terms of the Act.

Name : Mr Gavin Charles Pratt
Telephone No. : (015) 298 7176
Email : prattgc@treasury.limpopo.gov.za
Fax number : 015 295 7010

- 1.2. The Head of Department delegated the Information Manager (IM) of the Department to be the Deputy Information Officer in the department.

Name : Ms Ndibuwo Ramuntshi
Telephone No. : 015 298 7107
Email : Ramuntshin@treasury.limpopo.gov.za
Fax No. : 015 295 7010

GENERAL INFORMATION

- 1.3. Access to information general contacts

Email: io@treasury.limpopo.gov.za; and
dio@treasury.limpopo.gov.za

- 1.4. Head Office Postal Address

Postal Address

Private Bag X9486
POLOKWANE
0700

Street Address

46 Hans van Ransburg Street
POLOKWANE
0700

Telephone Numbers (Switch Board):

(015) 298 7000

Fax Number

(015) 295-7010

General Email address for the department:

info@treasury.limpopo.gov.za

Website of the department:

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www.limtreasury.gov.za

2. CATEGORIES OF RECORDS OF THE LIMPOPO PROVINCIAL TREASURY WHICH ARE AVAILABLE WITHOUT A PERSON HAVING TO REQUEST ACCESS

Category	Document Type	Available on Website	Available upon request
Tender document	- Advertised tender	X	
	- Name of successful bidder	X	
	- Procurement process	X	
	- Procurement notices	X	
Legislation /Regulations	Treasury Regulations	X	
	Acts and Regulation governing the department's mandate		X
	MFMA Regulations and Legislations	X	
	MFMA Circulars	X	
	MFMA Policies	X	
Strategic Documents (Plans and Report)	- Organisational profile (Overview, Objectives, Functions, Annual Reports;	X	
	- Strategic Plan	X	
	- Annual Performance Plan	X	
	- Annual Performance Report	X	
	- Quarterly Performance Report	X	
Financial Administration	- Municipal Annual Financial Statements	X	
	- Municipal Budget	X	

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Category	Document Type	Available on Website	Available upon request
	- Medium Term Budget Statements	X	
	- National Treasury Instruction Notes	X	
	- PFMA Provincial Report	X	
	- Budget speech	X	
	- Adjustment, Estimate of Payment and receipts		X
	- Budget statements	X	
	- Budget and expenditure review	X	
	- Budget Policy Statements	X	
	- Provincial Practice Notes	X	
	- Financial Delegation	X	
Human Resources	- Organisational Structure	X	
	- Departmental contact numbers	X	
	- Application Forms for employment		X
	- Departmental Policies	X	
	- Procedure /Process Manuals		X
	- Citizen's report.		X
	- Service standards.	X	
	- Service delivery charter.		X
	- Newsflash and Newsletters		X
	- Batho-Pele principle pamphlets		X

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Category	Document Type	Available on Website	Available upon request
	- Citizen guide		X
	- Advertisement for Employment	X	
	- Transversal Circular	X	
	- Departmental Events Calendar	X	

Issued by



Mr G.C. Pratt, CA (SA)
Head of Department and Deputy Information Officer
LIMPOPO PROVINCIAL TREASURY

29 December 2021

Date