



**TO: ACCOUNTING OFFICERS OF ALL PROVINCIAL DEPARTMENTS
ACCOUNTING AUTHORITIES OF ALL PROVINCIAL PUBLIC ENTITIES
CHIEF FINANCIAL OFFICERS
HEADS OF SUPPLY CHAIN MANAGEMENT**

**PROVINCIAL TREASURY CIRCULAR 05 OF 2022/2023: PUBLICATION OF
TENDER OPPORTUNITIES, AWARDED TENDERS, CANCELLED TENDERS,
PROCUREMENT PLANS, CONTRACTS AND UPLOADING OF BID DOCUMENTS
ON E-TENDER PUBLICATION PORTAL BY ALL DEPARTMENTS AND PUBLIC
ENTITIES.**

1. PURPOSE

The purpose of this circular is to request provincial departments and public entities to publish tender opportunities, awarded tenders, cancelled tenders, capture information on existing contracts, procurement plans and uploading of bid documents on the e-tender publication portal.

2. BACKGROUND

2.1. National Treasury Instruction Note No 1 of 2015/2016 prescribed the mandatory advertisement of bids and publication of awards on the eTender Publication Portal by all government institutions. The portal gives free access to public sector tender opportunities in South Africa and provides a single point of access to information on all tenders made by all public sector organisations at all spheres of government.

2.2. We would like to bring to your attention that as of the 02 March 2021 the National Treasury started experiencing some reliability issues with the eTenders Portal where the system would not be available during certain times. The investigations carried out pointed to various issues within the technical makeup of the system. The situation worsened overtime and

more system blackouts were reported as the month progressed and now the system was completely inaccessible.

2.3. Interim measures to be followed until such time e-Tender Portal is fully functional were communicated to institutions.

2.4. It is for this reason that the Office of the Chief Procurement Officer issued communication to all Organs of state on the 05 March 2021 advising them to use alternative media platforms for publication of tenders. The alternative platforms would be the government institution's own website and or printed or online media platforms.

2.5. The E- Portal has now been revamped and National Treasury conducted training with SCM officials in October 2021 on the usage of the system and its functionalities.

2.6. In the February 2022 SCM Forum it was agreed that SCM officials must register on the portal through National Treasury for them to start using the system.

3. DIRECTIVE TO ACCOUNTING OFFICERS AND ACCOUNTING AUTHORITIES

3.1. Accounting Officers and Accounting Authorities are directed as follows:

3.1.1. To ensure that officials are immediately nominated and registered with National Treasury as users for the purpose of publishing tender opportunities, awarded tenders, cancelled tenders, procurement plans, existing contracts and uploading of bid documents on the Tender Publication Portal.

3.1.2. To ensure that all existing contracts are captured and managed on the e-tender portal system.

4. APPLICABILITY

This circular applies to all provincial departments and public entities.

5. EFFECTIVE DATE FOR IMPLEMENTATION

The effective date of the circular is the date of signature.

6. DISSEMINATION OF INFORMATION CONTAINED IN THIS CIRCULAR

Accounting Officers and Accounting Authorities are requested to bring the contents of this circular to the attention of all relevant officials within their institutions.

7. NOTIFICATION TO THE AUDITOR - GENERAL AND AUDITABILITY OF THE CIRCULAR

The Auditor-General will be notified of the contents of this circular and contents thereof will be subject to audit.

8. CONTACT OFFICE

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PRATT G.C CA (SA)
HEAD OF DEPARTMENT

5 July 2022

DATE